

The 41st Meeting of the IFHE Internal Quality Assurance Cell

Date & Time:

**August 26, 2021 at 11.00 hours
Online**

Venue:

IFHE, Hyderabad

AGENDA ITEMS

Item	Description	To be Presented by	Page . No.s
Part A: Statutory Items			
40.01	Grant of Leave of Absence	–	1
40.02	Minutes of the 40 th IQAC Meeting	–	2
40.03	Follow up Action	–	9
Part B: NAAC 2021: Self Study Report			
40.04	Progress Report on Quantitative Metrics	Dr. Sindhuja P N	13
Part C : Other Items			
40.05	Other Information Items	–	19
40.06	Any Other Items	–	20
40.07	Date for the Next Meeting	–	21

Part - A
Statutory Items

Item 41.01
Grant of Leave of Absence

Item 41.02

Minutes and Follow up Action of the 40th IQAC Meeting

Minutes and Follow up Action of the 40th IQAC Meeting of, The ICFAI Foundation for Higher Education (Deemed-to-be-University u/s. 3 of the UGC Act, 1956) held online on August 12th, 2021.

The following members were present:

1. Dr. J Mahender Reddy – Chairman
2. Dr. R P Mohanty
3. Dr. Y R Haragopal Reddy
4. Dr. S Vijayalakshmi
5. Dr. C S Shylajan
6. Dr. K S Venugopal Rao
7. Dr. Tamma Koti Reddy
8. Dr. M Sitamma
9. Dr. D Satish
10. Prof. Cheedi Srinivas
11. Dr. Samyadip Chakraborty
12. Prof. Mahesh Kumar Soma
13. Prof. L Shridharan
14. Dr. V Nagi Reddy
15. Col. S P Viswanath
16. Dr. Elizabeth Zacharias
17. Dr. Shakeel Hashmi
18. Dr. K Pushpa
19. Prof. T S R K Rao
20. Dr. P N Sindhuja

The following Special Invitees were present:

1. Dr. Hemalatha Devi
2. Dr. M Bhaskar Rao
3. Dr. M. Sainath
4. Prof. G Madhavi
5. Dr. Padmavathi V
6. Mr. Indranil
7. Dr. Sudheer Hanumanthakari
8. Prof. Narasimham V V L
9. Dr. A Chandra Sekhar
10. Dr. Ravi Kumar
11. Dr. Barla Madhavi
12. Mr. Sanjib Dutta

Dr. J Mahender Reddy, Vice Chancellor, presided over the meeting and the following items of business were transacted:

39.01 Grant of leave of absence, if any

Prof. Bhanoji Rao, Prof. K P Reddy, Dr. M Srinivasa Reddy and Mr. Cheedi Srinivas could not attend the meeting. Leave of absence is granted.

39.02 Confirmation of the Minutes of the 39th meeting of the Internal Quality Assurance Cell

The minutes of the 39th meeting of the Internal Quality Assurance Cell was confirmed.

39.03 Follow up action on the Minutes of the 39th meeting of the Internal Quality Assurance Cell

The follow up action on the Minutes of the 39th was reviewed.

39.04 Observations

Suggestions/Observations are summarized below:

- A.** For collecting the Structured feedback on curriculum design from the students, Faculty members, alumni and employers, it was decided to upload the questionnaire on SIS/LMS, in the case of students. It was also suggested to collect the feedback through student clubs. Google forms would be circulated among other stakeholders.
- B.** The following number of workshops/webinars were confirmed by the respective departments.

S. No.	Dept.	Heads	Required No of Work shops
1.	IIC (Institutions' Innovation Council)	Dr. Sainath	6
2.	ICFAI Staff College	Dr. M Bhaskarao / Col. S Viswanath, Mr. Samad Noorus, Mr. Indranil, Mr. B S Rao, Mr. Vittal, Mr. Madhusudan.	65
3.	CRC	Prof. Sanjib Dutta	10
4.	IBS	Dr. C. S. Shylajan	125
5.	FST	Dr. Srinivasa Reddy M	20
6.	FOL	Dr. A V N Rao	10
7.	SOA (School of Architecture)	Prof. VVL Narasimham / Prof. Neelima	1
8.	Center for Women Development	Dr. V Padmavathi	20

SOA was suggested to collaborate with FST for more number of seminars.

- C. With reference to Books, Chapters and Conference Proceedings, It was suggested to discuss with Mr.GRK murthy and complete the task by August 31, 2021.**

	<p>D. It was suggested to send mails to all the Alumni and call them personally to get the data on student progression as well as NET/SLET/GATE/GMAT/CAT/GRE/JAM/TOEFL/IELTS/Civil Services / CLAT /State Govt. examinations</p> <p>E. To improve the Mentor-Mentee ratio, it was suggested to assign mentees (students) to all the faculty members of IFHE and update relevant documents for last five years. This activity can be completed only after finalizing the faculty list.</p> <p>F. With reference to the Library landing page, Director- Admin and team were interacting with the vendors for the right solution.</p> <p>G. It was reported that the MoUs with Pearson and MSME is completed.</p> <p>H. It was suggested to prepare the <i>policy documents and minutes of meetings on the Committees mentioned</i> in the Annexure. It was also reported that the reports would be submitted within a week. (Mr. Samad Noorus/ Col. Vishwanath).</p> <p>I. It was reported that the activity related to geotagged photographs would be completed by August 30th 2021 (Col.Viswanath)</p>
39.05	Other Information Items
	-Nil-
39.06	Any Other Items
	-Nil-
39.07	Date for the next meeting
	It was agreed that the date for the next meeting of the Internal Quality Assurance Cell would be on August 26 th , 2021

The meeting concluded with a vote of thanks to the Chair.

J Mahender Reddy
Vice Chancellor

Item 41.03

Follow up Action on the Minutes of 39th Internal Quality Assurance Cell Meeting held on July 29th, 2021.

The suggestions made by the esteemed members will be considered to enhance the NAAC score, taking into account the new reckoning period of June 1, 2016 - December 31, 2021.

Sl. No.	Description	Resolution	Action Taken
1.	Feedback on Curriculum	It is suggested to send the feedback forms to all the stakeholders – students, alumni, faculty, employers	<i>Work in progress</i>
2.	Books, Chapters, Conference proceedings	It is suggested to gather details of all the conference proceedings	<i>Work in progress</i>
3.	Professional Development Programs for teaching and non-teaching staff	It is suggested to organize workshops in relevant areas of interest	<i>Work in progress</i> <i>12 completed</i>

Part - B
NAAC 2021: Self Study Report
Progress Report on
Quantitative Metrics

Item 41.04
Discussion Points

- 1) **Structured Feedback on Curriculum – Employers, Alumni, Faculty, Students**
Students – 1000+, Faculty – 225, Alumni – 103, Employer- 7
IBS Alumni to be followed up through ARC (Prof. Mahesh Soma)
- 2) **Mentor-Mentee list for 2020-21 (Directors of all Schools)**
We have received the list from IBS.
- 3) Scholarship data from NSP portal (Mr. Madhusudan Rao)
- 4) Extended Profile to be finalized by 15th Sept 2021
- 5) Department Profile from 8 departments to be ready by 15th Sept 2021
- 6) Data uploading on IFHE Website

Part – C
Other Items

40.05 Other Information Items

40.06 Any Other Items

40.07 Date for the Next Meeting

It is suggested to meet on Sept. 30, 2021