

The ICFAI Foundation for Higher Education

GST No.36AABTT3573G1ZC

Plot No.52,
Nagarjuna Hills,
Punjagutta,
Hyderabad - 500 082


AMC WORK ORDER

M/s. Trinity Solar Energy Systems, H. No. 3-3-110/SVPR, Flat No.503, Fifth Floor, Sri Vishnupriya Residency, Opp: Lane to Mahadev Sweet Shop, Attapur, Rajendranagar, Hyderabad 500 048				AMC Work Order	2025-26/IFHE/104	Date:	6.08.2025
				Your Ref:	---		
Contact	Mr. B. Harish Reddy			Period of Contract	01-04-2025 to 31-03-2026		
E-mail id	harishtrinitysolar@gmail.com						
Land line	---	Mobile No.	9705348900				

Specifications

S.No.	Description	Capacity of the System	Period of Contract	No. of Heat Pumps	
1.	Girls Hostel Q,R,S and G-block and dinning in mess-1 and mess-2, boys hostel A,B,C,&D, E&F I-block, J-block and H-block, girls hostel D1,D2,S1&S2, T-block and U-block	2000 LPD x 40 heat pump systems per hr. 500 ltrs.	1-4-2025 to 31-3-2026	47	

Terms and Conditions are enclosed as Annexure-I

		PAYMENT TERMS: Quarterly Payment on receipt of the Tax Invoice and Service satisfactory reports on completion of preceding Months.	
SITE ADDRESS: THE ICFAI FOUNDATION FOR HIGHER EDUCATION Donthanapalli, Shankarapalli Road, Hyderabad - 501 203 R.R.District.Phone Nos: 08417-23660/61		BILLING IN FAVOUR OF: THE ICFAI FOUNDATION FOR HIGHER EDUCATION, PLOT NO.52, NAGARJUNA HILLS, PUNJAGUTTA, HYDERABAD. - 500082 GST NO. 36AABTT3573G1ZC	
DEPARTMENT - MAINTENANCE			
CONTACT PERSON: Mr. M. Mahender, Chief Engineer, MOBILE NO: 79970 64442			
ACCEPTED BY (Name, Signature and Stamp of the Organization)		For The ICFAI Foundation for Higher Education  AUTHORIZED SIGNATORY	

1. VENDOR COPY
2. VENDOR ACK COPY

- 3.ACCOUNTS DEPT COPY
- 4.STORES COPY

- 5.FILE COPY

TERMS AND CONDITIONS OF THE WORK ORDER

1. The materials as per Work Orders when delivered should be accompanied by a Delivery Challan (D.C.) in duplicate by mentioning following details :
 - a. Order number with date
 - b. Description of Items with quantity, quality if any,
 - c. Date and time of delivery of goods.

2. In case of failure to supply the materials as per delivery schedule stipulated in the Work order, we reserve the right to cancel the Work Order and procure the material from elsewhere at the supplier's risk and cost.

3. On receipt of the material, the concerned officer will make necessary inspection of the received goods with reference to the specification mentioned in the Work Order.

4. The supplied material which is not as per the specification mentioned in the Work Order will summarily be rejected by giving reasons for such rejection.

5. On receipt of such intimation, the rejected goods must be removed and replaced immediately by the supplier within 10 working days.

6. In case of failure to remove and replace the rejected material within 10 working days from the date of rejection note, such material shall be disposed off at the supplier's risk and no claim whatsoever will be entertained.

7. Transit Insurance, in case the material has to be delivered at other places than the Hyderabad, if agreed to, shall be arranged by us.

8. You shall ensure all necessary documentation for transporting the material upto the destination.

9. Pan No, GST No, HSN Code must be indicated in the Invoice separately.

10. The W.O. should be treated in strict confidence and not to be disclosed to any third party without permission in writing. If a Third Party comes into possession of any of the documents, the Work Order is liable for immediate cancellation and we shall reserve the right to claim damages and to procure the materials from elsewhere entirely at the supplier's risk and cost.

11. Any dispute arises relating to this Work Order shall be deemed to have arisen in Hyderabad and shall be subject to the Jurisdiction of the Hyderabad Courts

12. Unless Otherwise agreed to in the Work Order or by amendments issued later on. Payments will be made within 7/15/30 days from the date of acceptance of the material in Good Condition.

Annual Service Maintenance Agreement (ASMA)

Time of Visit:

The vendor will undertake regular check-up at monthly for industrial and commercial systems/annually/half yearly for domestic systems as a preventive maintenance measure and also we are enclosing all the service call reports for your extension of AMC for further period.

Note: Comprehensive charges for look after Heat Pump systems inlet and outlet leakages, (Roof/Ducks + Gas filling if necessary).

- Technicians Timings: Morning 6 am to 10 am.
Evening 4 pm to 8 pm.
- Breakdown repair should attend within 10 hours.

Work:

- Scope work is to extending the vendor professional services for proper upkeep of systems through their regular (monthly) preventive maintenance check-ups which are detailed in the following tables.
- Attending to service complaints promptly for trouble shooting, repairs etc., during AMC period.
- Vendor's services restrict abuse, timely repair replacement, they should bring to the notice of the University Chief Engineer.
- If any spares and consumables require replacement, the vendor should bring to the notice of the University Chief Engineer.
- Vendor exercise due care and precaution, which will certainly extend their life and their performance.

Preventive Maintenance Service:

- ✓ Hot water storage tank.
- ✓ Cold water line and hot water delivery lines and fittings.
- ✓ Insulation for hot water delivery lines and storage tanks.
- ✓ Temperature RTD sensors, DTC, MCB.
- ✓ Heating elements backup.
- ✓ Checking out for any leakages, arresting leakages through repairs services.
- ✓ Spares which are warned out and should recommend for the replacement if necessary.



- ✓ Regular checking and recommend for the repair or calibration or replacement if necessary.
- ✓ Need to check the connections.
- ✓ Need to check the thermostats.

Exclusions to A.S.M.A:

De-scaling job that requires chemical treatment is includes from this agreement, if the hard water is supplied scaling will be formed inside the heat pump compressor, choke the pipes and obstruct the water flow gradually, between 1 to 2 years depending on the hardness of water, in such cases the heat pump to be discaled with special chemicals that don't treat with metal. However our quarterly flushing the heat pump hit water lines will keep the system clean and drastically decreases the frequency of de-scaling.

Note:

1. Heat pump Mother Board repair should bare by the ICFAI (if mother board damaged).
2. Heat pump storage tank air release valves should bare by the ICFAI (if damaged)
3. Circulation pumps 1 HP winding work should bare by the ICFAI

